



The British School of Costa Rica

Job Description

Post Title:	Art Curriculum Project Leader
Section:	Primary School (EYFS - KS2)
Accountable to:	Head of Primary
Working with:	Curriculum Coordinators
Project length:	3 - 4 years ¹
Start date:	8th July, 2019 (flexible)
Note:	This is an <i>additional</i> responsibility for an existing classroom teacher; it is not a standalone position.

Job Purpose

- To research, define and implement a comprehensive, integrated, skills-based Art curriculum/progression that supports current programmes and enhances teaching and learning
- To align the assessment of art with the School's evolving assessment policy
- To ensure suggested curricula and associated resources are sustainable beyond the life of this post
- To provide necessary training and support for other teachers
- To liaise with the secondary Art department to ensure consistency and progression throughout the School.

Main Responsibilities

Curriculum

- To support the integration of Art across curriculum areas.
- To ensure that the Art curriculum area reflects cross-curricular elements, in particular bilingualism, equal opportunities and inclusion, as well as personal and social education issues
- To foster curriculum continuity and progression between the different sections of the school
- To develop, in conjunction with the Secondary School counterpart, a whole school curriculum map for Art
- To develop, in line with the school's assessment policy, methods of assessment and reporting for Art

Resource Management

- To suggest appropriate resources for purchase to support the Art curriculum, and teaching and learning in general
- To order, organise, inventory and distribute resources, as appropriate

¹ An initial contract for an international teacher at the school is two years, but this may be extended upon mutual agreement. The initial postholder will be required to have an action plan in place should the post need to be transferred to a subsequent postholder.

Professional Development

- To keep up-to-date in developments related to Art and disseminate information through INSET and other means
- To support the professional development of other teachers in the area of Art
- To provide support and guidance to teachers on the policy, planning and implementation of Art

Person Specification - Computing Curriculum Project Manager

	Essential	Desirable
Qualifications		
Minimum Bachelor's degree in Primary Education	✓	
UK QTS (or equivalent)	✓	
Relevant Master's degree		✓
Experience		
Experience in the development and implementation of Computing curriculum	✓	
Bilingual speaker (English/Spanish)		✓
Experience managing people		✓
Experience as a positive team member	✓	
Professional Knowledge and Understanding		
Up-to-date with current changes in education from around the world	✓	
Familiar with the International Primary Curriculum (IPC) or other thematic-based curriculum	✓	
Be a Google Certified teacher		✓
Understand what constitutes good practice in the relevant phase	✓	
Professional Skills and Attributes		
An excellent classroom practitioner	✓	
An up-to-date and innovative classroom practitioner, not afraid to push the boundaries when it comes to helping students learn; be open to change	✓	
Ability to use and present data in such a way as to support the effective tracking of individual pupil progress		✓
Excellent ICT knowledge and skills relating to teaching - demonstrate and model the effective use of ICT to enhance learning and teaching	✓	
Willingness to develop professionally and personally	✓	
Personal Qualities		
Have a flexible approach to working and enjoy being a positive team member	✓	
Have excellent oral and written communication skills	✓	
Be able to manage own workload effectively and respond swiftly to tight deadlines	✓	

Good interpersonal skills with the ability to enthuse and motivate others and develop effective partnerships	✓	
Willingness to share expertise, skills and knowledge and ability to encourage others	✓	
Willingness to run in-school Professional Development	✓	
Practice equal opportunities in all aspects of the role and around the school, in line with policy	✓	
Maintain a personal commitment to Professional Development linked to the competencies necessary to deliver the requirements of the post, including being reflective on their own practice and the practice of others	✓	