



The British School of Costa Rica

Job Description

Post Title: Classroom Teacher for Key Stage 2 (in English)

Section: Primary

Accountable to: Head of Primary

Main Responsibilities

- Plan and deliver lessons (English, Maths, IPC, Art, computing) that are pedagogically sound and are aligned with curriculum requirements and school policy
- Ensure the needs of all students are catered for by using a variety of strategies in class and seeking support, where necessary, from Student Development Services (SDS).
- Continually assess student's progress by utilizing both formative and summative assessment strategies
- Prepare and maintain accurate records in accordance with school policy
- Prepare quarterly reports for parents and for the Administration as required
- Meet with parents during planned Parent-Teacher afternoons, as well as during the year as necessary
- Contribute to the development of the Primary School and its curriculum
- Contribute to whole-School and extracurricular activities
- Comply with all of the school's policies and regulations – specifically those relating to discipline, academic honesty, inclusion, assessment and health and safety

Person Specification

	Essential	Desirable
Qualifications		
A Bachelor's degree in Primary Education, or PGCE (or equivalent)	✓	
UK Qualified Teacher Status (or the international equivalent)	✓	
A relevant Master's degree		✓
Experience		
At least 2 years teaching experience, preferably in international schools	✓	
Recent experience of teaching the IEYC/IPC		✓

Experience teaching synthetic phonics		✓
Experience working with students who have English as a second language		✓
Professional Skills, Knowledge and Understanding		
Fluency in English (Minimum C1)	✓	
Knowledge of Spanish		✓
A developed knowledge and understanding of current pedagogy	✓	
An effective classroom practitioner	✓	
Have experience with the Personalized learning approach to education		✓
Able to engage with students and to engender enthusiasm for learning	✓	
Comfortable using a range of Educational Technology, including the Google platform	✓	
Attributes		
Have a flexible approach to working and enjoy being a positive team member	✓	
Have effective communication, organization and time management skills	✓	
Be able to manage own workload effectively and respond swiftly to tight deadlines	✓	
Good interpersonal skills with the ability to enthuse and motivate others and develop effective partnerships	✓	
Willingness to share expertise, skills, resources and knowledge and ability to encourage others	✓	
Maintain a personal commitment to Professional Development linked to the competencies necessary to deliver the requirements of the post, including being reflective on their own practice and the practice of others	✓	

“Aligned with the recommendations of the International Task Force on Child Protection, we hold ourselves to a high standard of effective recruiting practices with specific attention to child protection” (International Task Force on Child Protection, June 2016 Report: Outcomes and Recommendations). As such, this appointment is subject to the provision of an appropriate criminal record check and the satisfactory return of professional referees.